SUBMITTING REPORTS ON YMMS All reports must be submitted via ymms

Step 1: On the left hand side menu click on "Ranking"

Step 2: Then click on "Online Report"

Step 3: Click on green icon 🧾 under "Completed"

INVENTORY	>				
LIBRARY	>	Display	Columns		
🜩 RANKING	~	N° 0	Title	Completed	Pendings
C091 - Online report		125	2023/2024 INITIAL REPORT - PATHFINDERS	66	0
REGISTRATIONS	>	144	2023/2024 OUTREACH PROJECT PROPOSAL (DUE DEC 4, 2023) - PATHFINDERS	66	0
SECRETARY	>	159	2023/2024 QUARTERLY REPORT #2 - PATHFINDERS	66	0
og tools	>	178	2023/2024 OUTREACH PROJECT REPORT - PATHFINDER	66	0
\$ TREASURER	>	183	2023/2024 QUARTERLY REPORT #3 - PATHFINDERS	66	0
MUNITS OF CLUB	>	184	2023/2024 CLUB OF THE YEAR SUMMARY REPORT - ADVENTURERS	66	11
SUPPORT	>	185	2023/2024 CLUB OF THE YEAR SUMMARY REPORT - PATHFINDERS	66	0
VERSION 7.23.2		187	2023/2024 END OF YEAR REPORT - PATHFINDERS	66	1

Step 4: Click on the button that corresponds with your answer for each item



Step 5: Once all items in the report have a GREEN BAR, it means you have completed the report successfully!!

Green bar and buttons: Completed