For Returning Users

Step 1: Go to https://www.nadadventist.org/asv and click on the **login for existing accounts** button

LOGIN FOR EXISTING ACCOUNTS

Or go to https://www.ncsrisk.org/

Step 2: Enter in the username and password created during your initial registration. If you are having trouble remembering this information, select the need login information button (red letters below password field)

LOGIN FOR EXISTING ACCOUNTS

Username:
SDA-admin

Password:
•••••••••   Sign In

Need login information?

Step 3: upon login, you will be directed to complete any piece of the process that is not completed. If training is still required, the training prompt will display and if the background check is required you will have a display that directs you complete the background check process

To review your program information, select the "My Report" option on the left hand side:

My Report

BACKGROUND SCREENING

Date	Type & Provider	Name Submitted	Run By	Status	Results
07/23/2019	L2 VV		REGISTRATION	Pending Submission	

TRAINING

None

If you need to update your registration information, select the Update My account information in the upper right-hand corner:

Edit My Information

User ID: sda-admin-37469
First Name: test
Last Name: test
Email: test@ncsrisk.org
Password: ••••••••
Date of Birth: 04/11/2001
Address: 27 Benedict Street
Address Cont'd:
City: Norwalk
State: CT - Connecticut
ZIP: 06850
Daytime Phone:
Evening Phone:
Primary Location: Administration
Additional Locations: Bayberry Christian Adventist School

Add/Remove locations

Roles: Deacon/Deaconess
Music (Volunteer)

Add/Remove roles

[Save] [Cancel]

Confirm the information is correct and DON'T FORGET TO CLICK the "Save" button at the end.